



Queen's University Belfast Teaching Awards 2025/26

Application Template

Submission deadline – 31st May 2026.

Please complete this template in advance, then upload your reflective commentary (written or video/audio) to the [MS Form provided](#).

Please note that submissions cannot be edited once the form has been submitted.

Further guidance on completing your application [is available here](#). For any queries please contact the team at teachingawards@qub.ac.uk.

- Applicants submit a reflective commentary, either:
 - A written case study (approx. 1000 words), or;
 - A recorded video (maximum 10 minutes, including a 1-minute introduction)
 - Both formats are assessed equally
- If submitting a recorded video, please consider the following:
 - Follow the same structure as the written sections – you will not need to complete this template
 - Ensure accessibility (clear audio, readable visuals)
 - Ensure the video link is accessible

Your case study should be delivered as a coherent narrative, with a clear and explicit summary of the impact of your work included at the end.

1. Context and Rationale – This your introduction - what challenge or opportunity did you address? (approx. 150 words)

2. Activities and Approach – What action did you undertake? (approx. 200 words)

3. Outcomes – What changed as a result? (approx. 200 words)

4. Outputs – What were the tangible results of your work, e.g. toolkit, video, article (approx. 200 words)

5. Impact – Who benefited, how widely and why it made a difference (approx. 250 words)